

Residential Choice and Supports Checklist

these are exploratory questions to help a provider assess if the setting has HCBS required characteristics

42 CFR 441.301(c)(4)(v) 441.710(a)(1)(v)/441.530(a)(1)(v)

1. The setting was selected by the individual.

- ✓ Was the individual given a choice of available options regarding where to live/receive services?
- ✓ Was the individual given opportunities to visit other settings? How? Is it documented?
- ✓ Does the setting reflect the individual's needs and preferences?

2. Individual choices are incorporated into the services and supports received.

- ✓ Does staff ask the individual about their needs and preferences? How?
- ✓ Are individuals aware of how to make a service request? How?
- ✓ Does the individual express satisfaction with the services being received?
- ✓ Are requests for services and supports accommodated as opposed to ignored or denied?
- ✓ Is individual choice facilitated in a manner that leaves the individual feeling empowered to make decisions?

3. The individual chooses from whom they receive services and supports.

- ✓ Can the individual identify other providers who provide the same services they receive?
- ✓ Does the individual express satisfaction with the provider selected or have they asked for a meeting to discuss a change?
- ✓ Does the individual know how and to whom to make a request for a new provider?

4. The individual, or a person chosen by the individual has an active role in the development and update of the individual's person-centered plan.

- ✓ Is the individual and/or their chosen representative(s) aware of how to schedule a Person-Centered Planning meeting?
- ✓ Can the individual explain the process to develop and update their plan?
- ✓ Is the individual present during planning meetings?
- ✓ Does the planning meeting occur at a time and place convenient for the individual to attend?

5. Modifications of the setting requirements for an individual are supported by an assessed need and justified in the person-centered plan and behavior support plan.

- ✓ Does documentation note if positive interventions and supports were used prior to any plan modifications or behavior supports?
- ✓ Are less intrusive methods initially tried to meet the needs of the individual documented?

- ✓ Does the plan include a description of the condition that is directly related to the assessed need, data to support ongoing effectiveness of the intervention, time limits for periodic reviews to determine the ongoing necessity of the modification, informed individual consent and assurance that the intervention will not cause the individual harm?

