

Non-Residential Integrated Setting Checklist

these are exploratory questions to help a provider assess if the setting has HCBS required characteristics

42 CFR 441.301(c)(4)(i)/441.710(a)(1)(i)/441.530(a)(1)(i)

- 1. The individual participates in unscheduled and scheduled community activities in the same manner as individuals not receiving Medicaid HCBS services.**
 - ✓ Does the setting provide opportunities for regular meaningful non-work activities in integrated community settings for the timeframe desired by the individual?
 - ✓ Does the setting afford opportunities for individual schedules that focus on the needs and desires of an individual and an opportunity for individual growth? Are needs reflected in a person-centered plan?
 - ✓ Do employment settings provide individuals with the opportunity to participate in negotiating their work schedule, break/lunch times, leave and medical benefits, vacation/personal time off etc. with their employer to the same extent as individuals not receiving HCBS?
 - ✓ Does the setting assure that tasks and activities are comparable to tasks and activities for people of similar ages who do not receive HCBS?

- 2. The individual is employed or active in the community outside of the setting.**
 - ✓ Does the setting afford opportunities for individuals to have knowledge of or access to information regarding age-appropriate activities including competitive work, shopping, attending religious services, medical appointments, dining out, etc. outside of the setting, and who in the setting will facilitate and support access to these activities?

- 3. The setting does not isolate individuals from individuals not receiving Medicaid HCBS in the broader community.**
 - ✓ Does the setting allow individuals the freedom to move about inside and outside of the setting as opposed to one restricted room or area within the setting? For example, do individuals receive HCBS in an area of the setting that is fully integrated with individuals not receiving HCBS?
 - ✓ Does the setting encourage visitors or other people from the greater community (aside from paid staff) to be present, and is there evidence that visitors have been present at regular frequencies? For example, do visitors greet/acknowledge individuals receiving services with familiarity when they encounter them, are visiting hours unrestricted, or does the setting otherwise encourage interaction with the public (for example, as customers in a pre-vocational setting)?

- 4. Individuals have full access to the community.**
 - ✓ Is the setting in the community/building located among other residential buildings, private businesses, retail businesses, restaurants, doctor's offices, etc. that facilitates integration with the greater community?
 - ✓ Does the setting provide individuals with contact information, access to and training on the use of public transportation, such as buses, taxis, etc., and are these public transportation schedules and telephone numbers available in a convenient location?

- ✓ Where public transportation is limited, does the setting provide information about resources for the individual to access the broader community, including accessible transportation for individuals who use wheelchairs?

5. Environmental Accessibility

- ✓ Is the setting physically accessible, including access to bathrooms and break rooms?
- ✓ Are appliances, equipment, and tables/desks and chairs at a convenient height and location for individuals?
- ✓ Are there no obstructions such as steps, lips in a doorway, narrow hallways, etc., limiting individual's mobility in the setting? If obstructions are present, are there environmental adaptations such as a stair lift or elevator to ameliorate the obstructions?

6. Money Management in Non-Residential Setting.

- ✓ In settings where money management is part of the service, does the setting facilitate the opportunity for individuals to have a checking or savings account or other means to have access to and control their funds. For example, is it clear that the individual is not required to sign over their paychecks to the provider?

