

My HCBS Non-Residential Rights and Responsibilities

This form is an example on how a provider can review rights and responsibilities with persons served. It can also be used during training for staff/volunteers. It is not mandatory to use this form. The form should be modified for provider setting(s). Do not include anything that would violate HCBS final rule requirements.

I have the right to:

- Pick when and where I want to go in the community.
- Have privacy, dignity and respect from others.
- Say no without someone hurting me or forcing me to do something I do not want to do.
- Know how to stay safe in the community.
- Say no to any services that I do not want.
- Have a job or volunteer if I choose.
- Know what is written and said about me in a way that I understand.
- Have my own money, clothing and other personal property.

My responsibilities are to:

- Keep myself and others safe when I am in the community.
- Treat others with dignity and respect.
- Not slap, kick bite or do things that can cause harm to others.
- Respect another person's privacy.
- Allow others to say no and not force them to do something they do not want to do.
- Make choices that keep me safe in the community.
- Keep/attend appointments and meetings for services that I want.
- Learn skills I will need to get a job I want.
- Use my money wisely to take care of the things I have and need.

I have the right to with my person-centered planning:

- Be in charge of my planning meeting.
- Ask anyone I want to come to my meetings.
- Choose my goals to work on and what is on my plan.
- Choose what time and what place to have my person-centered planning meeting.
- Pick the services I want from all the options of services that fit my desires and needs.
- Know that I might need help from my guardian or someone from my support team to make the best choices for me.
- Choose who I want to provide my services and supports.
- Make changes to my person-centered plan when needed.
- Agree to follow my person-centered plan to make sure that my needs are met and make sure that other people and I stay healthy and safe.

My responsibilities with person-centered planning are to:

- Listen to other people's ideas.

- Respect other's right to say they cannot or do not want to come to my meeting.
- Follow the choices I make in my plan.
- Understand I need to choose a meeting time that will work for everyone I want to be there.
- Understand that I must make choices about my services.
- Know an agency might not be able to serve me when I want.

If I have not been given a choice about my rights, I can talk to:

- My mom, dad, sisters, brothers, other family members, friends, staff, case manager or another person I know/trust.
- My person-centered planning team.
- The person in charge at my agency.
- The person who helps me get my services and/or supports.

Places to call if you have not been given a choice about your rights.

Child or Adult Abuse or Neglect occurring domestically or in the community.

1-800-922-5330

Abuse, Neglect or Exploitation in an adult care facility, medical care facility or home health agency.

1-800-842-0078

Kansas Aging and Disability Resource Center

1-855-200-2372

Kansas Disability Rights Center of Kansas

785-273-9661

Kansas Council on Developmental Disabilities

785-296-2608

